

Normandie Home Owners Association

Approved Mailbox Specifications, Care and Maintenance

Note – Mailboxes and the post upkeep are the responsibility of each homeowner. The Normandie Subdivision By-Laws assign the responsibility to the Normandie HOA Board, in order to protect the quality of your neighborhood, the authority and right to fix or replace mailboxes in need of repair or neglect. If action is taken, homeowners are to be billed by the management company for reimbursement of the cost. Failure to reimburse the HOA within 30 days may result in collection actions including a lien being placed on the homeowner's property.

Normandie Mailbox Standard – the Janzer “Gloss Green” item #: JB-GRN made by Gaines Manufacturing (approximately \$130* plus tax, including new numbers), is the Normandie mailbox standard, This mailbox uses a thicker metal and a vastly superior baked enamel green paint job with a clear-coat finish. A Janzer mailbox life expectancy is easily 6-10 years with the only maintenance requirement being periodic waxing of the box, just like a car (use the same waxing process).

Getting a new mailbox - Individual homeowners may order a new Gaines/Janzer mailbox from Post and Pickets, PNP, (215 Tryon Road, Raleigh, 919-772-7170, morethanamailbox.com). Simply call them and provide your house number. PnP will cut and then affix the reflective vinyl gold numbers onto your box. To purchase the numbers without purchasing a mailbox from them is \$20 plus tax. Installation is extra.

Installation – If you do not want to do the work yourself, PNP will install your mailbox for a service charge of \$65.00.* Painting the post is extra. Note, it is highly recommended that you also order a new wood platform when replacing your mailbox. This is wood sits under the mailbox and costs \$5 from PNP.

Paint and Colors – Remove your old mailbox and then paint your pole and ball. Once dry, mount the new mailbox. Please use these colors when repainting your current mailbox and pole:

Pole and Mailbox – ACE Hunter Green closely matches the Janzer color. **Do not** use Rust-Oleum Hunter Green which matches the Fulton's original Hunter Green.

Ball on post top - Krylon Gold Metallic. Apply a clear coat lacquer finish once dry to retain the gold luster.

New Numbers – For \$20.00 per pair plus tax, PnP will cut and mail you a new set of reflective house numbers. This will be necessary if you repaint your box. Gold color, Times Roman 2.25” at 100%, and centered on flagless side. On flag side – place numbers just right of and inline with bottom of the flag.

Mailbox / Post Installation – The mailbox is held onto its mount by four screws. For mounts drilled with holes too small for the screws supplied with the Janzer, use #8 self-tapping ¾” screws. Also, if you have to (re)install a post, the height of the mailbox should be between 36”-42” from the bottom of the door to the street asphalt.

Directions to Post and Pickets – Take Tryon Road (US 64) east. Cross over US70/401. Post and Pickets is on the right (south) side of the road about 3 blocks east of the US 70 intersection.

* Prices subject to change